

GDPR (GENERAL DATA PROTECTION REGULATION)
INFORMATION CLAUSE
For processing Personal Data

Pursuant to Article 13(1) of EU 2016/679 Regulation of the European Parliament and of the Council of 27th April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation), hereinafter referred to as GDPR, we would like to inform you that:

The Administrator of your Data is:	POLITAN Ltd. & Limited Joint-Stock Partnership (sp. z o. o. sp. k. a.) 3 rd Maja 30 Street, 44-200 Rybnik, Poland
Contact details of the Data Protection Officer:	Marcin Wowk iod.politan@grupafORMAT.pl
Your Data will be processed for the purpose of:	Executing an order/contract
The basis for processing your personal Data is:	Act of 29th September 1994 on accounting (Journal of Laws 2019, item 351) the signed order/ contract applicable to law.
Information with regard to transferring Data to other entities:	Your Data shall not be transferred to other entities, especially those not mentioned in the legislation. Your Data shall not be transferred to international organisations and third party countries.
Data retention period:	For a period of 5 years after the preparation of the financial statement for each given year.
You shall have the right to:	<ol style="list-style-type: none"> 1. Access to your Data and the possibility to rectify and correct it, 2. Delete or restrict of the processing of your Data, 3. Object to the processing of your Data, 4. Transfer your Data upon request, 5. Withdraw your consent at any time, 6. Lodge a complaint to the supervisory authority at any time.
The Data provided by you is:	Collected in accordance with the Accounting Act of 29 th September 1994 (Journal of Laws 2019, item 351). Failure to provide Data will result in the impossibility of processing the order/contract.
Your Data:	Is not subject to any automated decision-making process or profiling.